

## 2022 West Tennessee Capital Grants Program FAQ

**Q: What is defined as *capital*?**

A: *For the purposes of this program, we define capital as a physical infrastructure, construction of new and/or renovated space, and related equipment purchases. We will not consider endowment funding as a part of this program. Vehicle purchases will also not be considered.*

**Q: Do you fund organizations outside of the U.S.?**

A: *The Capital Grant Program is only open to U.S. based 501c3 Nonprofit organizations, municipalities, and non tax-exempt organizations doing work in the following areas in West Tennessee: Haywood County, Fayette County, Tipton County, Lauderdale County, Shelby County and Madison County. If your organization is a municipality or not tax-exempt, United Way of West Tennessee can assist with the application process.*

**Q: Can you give me an example of the type of information you would like provided for the question on *Related Programs* in the application?**

A: *The Related Programs question prompts applicants to explain how the organization will be able to leverage a capital grant to develop and offer programs/benefits for the entire community.*

**Q: What is the average capital grant amount to be awarded to an organization?**

A: *Due to the limited nature of funds available, the grants to be awarded to an organization will range from \$25,000 - \$100,000.*

**Q: Our organization has not yet been audited or our audit will not be completed until after the Capital Grant Program application deadline. What are our options?**

A: *Organizations that do not have audited financials may submit an unaudited report or financial summary and state why they do not have an audited report.*

**Q: Is my organization able to submit any attachments to support our application?**

A: *Yes, you can submit your IRS Letter and Project Budget.*

**Q: Who is eligible to apply for the West Tennessee Capital Grants Program?**

A: *Any U.S.-certified 501c3, municipality, or non tax-exempt organization located in the areas (outlined above) can submit an application for the Capital Grant Program. If your organization is a municipality or not tax-exempt, United Way of West Tennessee can assist with the application process.*

**Q: Can organizations that are not tax-exempt apply for the Capital Grant Program?**

A: *Yes, United Way of West Tennessee can serve as a fiscal sponsor for organizations that are not tax-exempt. Please reach out via email to Give@UnitedWay.TN.org and include "Ford Fund Capital Grant" in the subject line when sending an email about applying through United Way of West Tennessee.*

**Q: Can an organization submit a Capital Grant Program application for support with more than one project?**

A: *Yes, your application can include support for more than one project. Please include a description of each of your project needs in the application.*

**Q: If I am unable to submit my application on time, can I request an extension?**

A: *No, all applications must be submitted by deadline.*

**Q: Do I have to submit the application the same day it is started?**

A: *No, you can save your progress if you are unable to complete the application when you start it but it must be submitted by the deadline.*